

Registration Instructions

Please visit the following link to view the [Registration Timetable](#) to determine when you are eligible to enroll for the upcoming semester(s). The minimum credits used in the chart includes completed credits and currently scheduled credits.

If you are military and/or disabled, you may qualify for priority registration dates in the future. You will need to self-indicate your status by completing the proper paperwork/process from the following websites - [Military students](#) or [Disabled students](#).

You should register for courses as soon as possible by logging into LionPATH. You are not guaranteed a seat in any course, so please don't wait until the last minute to register.

Prior to registering be sure to complete the following steps in LionPATH **EACH SEMESTER**:

- Complete Pre-Registration Activity Guide
- Financial Responsibility Agreement
- Take care of any HOLDS that may be on your account - If you have a financial hold on your account, you can contact the World Campus Bursar Office at 814-863-8300 or bfo@outreach.psu.edu.

You will receive an email from the College of IST prior to registration starting each semester with course offering details. You can view available courses in LionPATH via the [Class Search](#). You may want to uncheck the Show Open Classes Only box to view all courses offered, even full courses in case you would like to place yourself on the waitlist for a full course.

Please note: For the 400 level courses and IST 594 1.0 credit section, you will need to call **WC registration staff at 800-252-3592 (option 1 then 1) to manually schedule these courses only** or send email to registration@outreach.psu.edu. **All other courses must be registered via LionPath.**

Planning your courses

Refer to the audit sheets available for the degree and/or certificate that you are pursuing. These sheets can help you:

- track which courses you have taken
- identify which ones you still need to complete
- know which semesters courses are typically offered so you are able to plan ahead*

* Any courses other than EA/IST/HLS are often controlled for specific majors. Please refer to your audit sheet to know which semesters these courses are offered to your major. Refer to the semester registration email for the specific course section open to your major.

Please only schedule courses listed on the audit sheet that pertains to your degree/certificate.

Course Materials

Once you are registered into your courses, be sure to review and purchase the required materials for each course.

You can view course materials prior to registering in LionPATH via the [Class Search](#). Once you have selected a class section, you can click on **View the World Campus Course Catalog for course materials, requirements and a sample syllabus** to view the materials as well as other detailed course information.

Once you are registered, click on the blue MORE beside Class Schedule in your Student Center - click on blue hyperlinked section number - click on **View the World Campus Course Catalog for course materials, requirements and a sample syllabus**.

Paying your Bill

Please visit the [Paying Your Semester Bill](#) page on the World Campus website for further information regarding payment options to include installment payment plans, third-party payments, employer reimbursement and tuition deferment plan form and military payments. Please direct any billing questions to the World Campus Bursar's Office at 814-863-8300 or bfo@outreach.psu.edu.

Tuition bills as well as financial aid will be viewable/payable within LionPath. Tuition bills are calculated shortly before the beginning of each semester. You should receive email communication when your tuition bill is ready for you to view/pay but please feel free to check your LionPATH Student Center/Communication Center frequently for communications regarding financial aid, tuition bills, etc.