

College of Information Sciences and Technology

2020-2021 College-Level Committee Assignments

Academic Directors and Coordinators

Administrative Areas: Associate Dean for Undergraduate

Contact:

Assistant to the Associate Dean for Graduate and Undergraduate Studies (3-3450)
Online Education (5-0053)
IST Office of Human Resources (5-8949)

Description:

Academic Directors work in coordination with the Associate Dean for Undergraduate and Graduate Studies and Director of Undergraduate Academic Affairs and the UAC on curriculum review, revision or extension proposals related to the program. They participate in statewide discussions related to curriculum planning and coordination. In addition, they consult on teaching assignments and ensure the program's continued relevance to the field.

Committee Membership:

- David Fusco – Director of Masters Programs
- Ed Glantz – Assistant Director of Masters Programs
- Nick Giacobe – Director of Undergraduate Programs
- Rosalie Ocker – Coordinator, BS in Information Sciences and Technology
- Jake Graham – Coordinator, BS in Security and Risk Analysis
- John Yen – Coordinator, BS in Data Sciences
- Steven Haynes - Coordinator, BS in Human-Centered Design and Development
- TBD - CyberSecurity

Revised: 7.16.19 ~dmd

Academic Integrity

Administrative Area: Associate Dean for Undergraduate and Graduate Studies

Contact:

Assistant to the Associate Dean for Undergraduate and Graduate Studies (3-3450)

Description:

Addresses issues within IST related to academic integrity. Dean appointed committee. Two-year Term.

Committee Membership:

- Jake Graham, Chair (19/20 & 20/21)
- Saeed Abdullah (20/21 & 21/22)
- Syed Billah (20/21 & 21/22)
- TBD, UG Student Representative (20/21)
- TBD, GRAD Student Representative (20/21)
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Revised 7.22.20 dmd

Awards Committee (Faculty)

Administrative Area: Office of Faculty Affairs, Dean's Office

Contact:

Office of Faculty Affairs (3-8833)

Description:

Identify award opportunities for faculty members. Participate in award nomination and selection processes. Faculty vote on membership. One-year Term.

Committee Membership:

- Marc Friedenber (20/21 &21/22)
- Ed Glantz (20/21 &21/22)
- Mike Hills (20/21)
- Yubo Kuo (20/21)
- Xiang Zhang (20/21) Chair, Dean –Appointed

revised 8/17/20

Dean's Administrative Group

Administrative Area: Dean's Office

Contact:

Dean's Office (5-3528)

Description:

Membership appointed by Dean and includes the Associate Dean for Undergraduate and Graduate Studies, Associate Dean for Research, the Assistant Dean for Academic Services, Director of Development, Chair of Faculty Council, IST HR Strategic Partner, and the Financial Officer. Committee named by Dean to serve in an advisory role on critical operational issues (e.g., personnel, facilities, etc.). This committee meets bi-monthly.

Committee Membership:

- Dean
- Associate Dean for Undergraduate and Graduate Studies
- Associate Dean for Research
- Assistant Dean for Academic Services
- Chair, Faculty Council
- Director of Development
- Financial Officer
- Executive Assistant to the Dean
- IST HR Strategic Partner

Revised: 5.13.18

Dean's Academic Group

Administrative Area: Dean's Office

Contact:

Dean's Office (5-3528)

Description:

Membership appointed by Dean and includes the Associate Dean for Undergraduate and Graduate Studies, Associate Dean for Research, Assistant Dean for Academic Services, David Fusco, Nick Giacobe, Chair of Faculty Council. Committee named by Dean to serve in an advisory role on critical academic-related/curricular issues. This committee meets monthly.

Committee Membership:

- Dean
- Associate Dean for Undergraduate and Graduate Studies
- Associate Dean for Research
- Assistant Dean for Academic Services
- Chair, Faculty Council
- Nick Giacobe
- David Fusco
- Executive Assistant to the Dean

Revised: 5.13.18

Faculty Council

Administrative Area: Dean's Office

Contact:

Office of Faculty Affairs (3-8833)

Description:

Council for IST to represent each of the scholarly interest groups (SIGs) within the College. The SIGs represent groups of faculty performing related research, teaching and outreach. Functions of the SIGs include providing input to the Faculty Council in academic areas such as curriculum, defining guidelines for P&T for selected scholarly areas, support in conducting annual faculty reviews, graduate student recruiting, definition of graduate courses, and bringing forward faculty concerns and issues. Faculty vote on membership. Faculty Search Representatives – One-year term. Faculty Council Chair – Two-year term.

Membership:

- TBA Chair (20/21 &21/22)
- Linhai Song Cyber (20/21)
- Marc Friedenber SOI (20/21)
- Vasant Honavar DS (20/21)
- Luke Zhang HCI (20/21)

Revised: 6.21.20

Fixed-Term Promotion Committees

Administrative Area: Dean's Office

Contact:

Dean's Office (5-3528)

Description:

Review Fixed-Term Promotion and Tenure cases in accordance with university policy & college guidelines.

Committee 1 Membership:

- Rosalie Ocker, Chair (2020-2021) Dean-appointed
- Don Shemanski (2020-2021, 2021-2022)
- Guoray Cai (2020-2021, 2021-2022)
- Steve Haynes (2019-2020, 2020-2021)
- Sharon Huang (2019-2020, 2020-2021)

Committee 2 Membership: Appointed by Dean

- Ed Glantz, Chair (2020-2021, 2021-2022)
- Mike Hills (2020-2021)
- Johnson Kinyua (2020-2021) Dean-appointed

Revised: 4.17.20 ~ dmd

Graduate Advisory Committee (GAC)

Administrative Area: Associate Dean for Undergraduate and Graduate Education

Contact:

Graduate Programs (7-5787)

Description:

Coordinates and oversees all administrative-related matters to IST Graduate Programs (curriculum, etc.)
Faculty vote on membership. One member appointed by Dean (1-year term). Two-Year Term

Membership:

- Mary Beth Rosson, Chair (2019-2020, 2020-2021)
- Ben Hanrahan (2020-2021, 2021-2022)
- Jessie Li (2020-2021, 2021-2022)
- Fred Fonseca (2019-2020, 2020-2021)
- Daniel Susser (2019-2020, 2020-2021)
- Ting Wang (20/21) Dean-appointed

Revised: 4.17.20 ~ dmd

Graduate Recruiting Committee (GRC)

Administrative Area: Graduate Programs

Contact:

Graduate Programs (7-5787)

Description:

Coordinates graduate student recruitment.

Membership:

- Mary Beth Rosson, Chair (2019-2020, 2020-2021)
- Ting Wang (2020-2021, 2021-2022)
- Shomir Wilson (2020-2021, 2021-2022)
- Sharon Huang (2019-2020, 2020-2021)
- Sarah Rajtmajer (2019-2020, 2020-2021)
- Daniel Susser (20/21) Dean-appointed

Revised: 4.17.20 ~ dmd

Graduate Students in IST (GIST)

Administrative Area: Graduate Programs

Contact:

Graduate Programs (7-5787)

Description:

Committee of graduate students focused on graduate student affairs, creating and encouraging a community of graduate students, and providing general support for the IST graduate student community. Committee of graduate students focused on graduate student affairs, creating and encouraging a community of graduate students, and providing general support for the IST graduate student community. Membership voted upon by graduate students.

Membership: (Elections are underway, we'll have this info soon)

- TBD (President)
- TBD (Vice President)
- TBD (Secretary)
- TBD (Treasurer)

Revised 7.1.19 ~ dmd

Ombudsperson for Faculty

Administrative Area: Dean's Office

Contact:

Dean's Office (5-3528)

Description:

Act as independent person to whom IST faculty can turn to for identification/resolution of problems & issues. Two-year term. Committee Membership voted on by faculty. Dean appoints 1 member for one-year term. Dean appoints committee chair.

Membership:

- Don Shemanski (2020-2022)
- Jake Graham – (2020-2022)Alternate

Revised: 6.11.20

Promotion and Tenure Committee (P&T)

Administrative Area: Dean's Office

Contact:

Dean's Office (5-3528)

Description:

Review Promotion and Tenure cases in accordance with university policy & college guidelines. URL: <http://guru.psu.edu/policies/OHR/hr23.html>. Committee Membership voted on by faculty. Two-year term. Dean appoints 1 member for one-year term. Dean appoints committee chair.

Membership:

- Andrea Tapia, Full Professor, Chair (2020-2021, 2021-2022)
- Fred Fonseca, Associate Professor (2020-2021,2021-2022)
- Jessie Li, Associate Professor (2020-2021, 2021-2022)
- Anna Squicciarini, Associate Professor (2019-2020 -2020-2021)
- John Yen, Full Professor (2019-2020, 2020-2021)
- Mary Beth Rosson, Full Professor, (2020-2021, 2021-2022) Dean Appointed
- Peng Liu, Full Professor (2020-2021, 2021-2022) Dean Appointed

Revised: 4.14.20 ~ dmd

Scholarship Committee

Administrative Area: Assistant Dean for Academic Services

Contact:

Assistant Dean for Academic Services (5-8947)

Description:

Awards IST student scholarships.

Membership:

- Angela Miller, Chair, Director of Recruiting & Student Engagement
- Susan Agee, Advising Representative
- Jason Gines, OIDE Representative
- Sue Lauver, Awarding
- Kim Woodward, Stewardship
- Michelle Corby, Assistant Dean, Academic Services, Ex Officio

Revised: 7.1.19 ~ dmd

Schreyer Honors College Committee

Administrative Area: Associate Dean for Undergraduate and Graduate Studies

Contact:

Director, Undergraduate Academic Affairs (7-0466)

Description:

This committee supports the SHC students in the College of IST through advising, thesis preparation, research opportunities and community activities, as well as to attract potential SHC students to the College of IST through recruiting events. This committee meets once per semester. Membership is made up of current Faculty Honors Advisers (who themselves volunteer to serve as honors advisers).

No committee terms.

Membership:

- Marc Friedenber (Chair)
- David Fusco
- Edward Glantz
- Steven Haynes
- Susan Agee, Ex Officio
- Donald Shemanski
- Anna Squicciarini
- Dinghao Wu
- John Yen

Revised: 7.1.19 ~ dmd

Staff Advisory Committee (SAC)

Administrative Area: Dean's Office

Contact:

Dean's Office (5-3528)

Description:

The Dean's Staff Advisory Committee is the College of Information Sciences and Technology's (IST) bridge for communication between the staff and the dean on all issues dealing with staff policy, professional development, welfare, and goals. The function and goal of this committee will be to enhance and solidify the partnership between the staff and administration of the college. Two-Year Term Membership voted upon by staff.

Membership:

- Karen Brewster, Ex Officio
- Jordan Ford 2017-2018, 2018-2019
- Susan Lauver (Term TBD)
- Brianne Lippert (Term TBD)
- Stefanie Seasholtz (Term TBD)
- Alison Laninger (Term TBD)

Student Government Executive Board

Administrative Area: Dean's Office

Board Advisor: Dean

Contact:

Dean's Office (5-3528)

Description:

Committee of Undergraduate Students who provide leadership for the Undergraduate Student Government organizations and subcommittees.

Membership:

- Lauren Vozel (President)
- Linhan Cai (Vice President)
- Caroline Sparrow (Secretary)
- Austin Thoet (Treasurer)
- Tina Pan (Merchandise Chair)
- Cameron Sotoodeh (Marketing Chair)
- Cassidy PiPaola (Events Manager)
- TBD (Senate Representative)

Revised: 7.1.19 ~ dmd

Undergraduate Advisory Committee (UAC) –

Administrative Area: Associate Dean for Undergraduate and Graduate Studies

Contact:

Associate Dean for Undergraduate and Graduate Studies (3-3450)

Description:

UAC is a respected committee comprised of the Director of Undergrad Programs, Program Coordinators and two non-UP faculty appointed by the Dean who seek to make the College of IST's undergraduate program one of the leading programs in the nation for the study of the interaction between people, information, and technology. Two non-UP members appointed by Associate Dean for Undergraduate Studies. Two-year term.

Membership:

- Nick Giacobe, Director of UG Programs, Chair
- Program coordinators:
- Cybersecurity – Joanne Peca
- DS – Sharon Huang
- ETI – Rosalie Ocker
- HCDD – Steve Haynes
- IST – Marc Friedenber
- SRA - Mike Hill
- Two non-UP faculty appointed by Dean TBA

Revised: 8.28.20

College of Information Sciences and Technology

2020-2021 University-Level Committee Assignments

Activity Insight Oversight Committee

Administrative Area: Dean's Office

Contact:

Dean's Office (5-3528)

Description:

Implementation and process improvement of Activity Insight Digital Measures at the University-Level.

College Representative:

- Karen Brewster
- Desiree Donaldson

Administrative Committee on Research (ACOR)

Administrative Area: Office of Sponsored Programs

Contact:

Office of Sponsored Programs (5-1372)

Description:

University-level committee which focuses on issues related to research administration.

College Representatives:

- Carey Stover
- Tracy Ray

Revised: 5.25.18

Administrative Council on Undergraduate Education (ACUE)

Administrative Area: Associate Dean for Undergraduate and Graduate Education

Contact:

VP and Dean of Undergraduate Education (Old Main) (3-1684)

Description:

University-level committee which serves as the principal administrative advisory agency to the President, Executive Vice President and Provost, Vice President and Dean for Undergraduate Education and academic deans of colleges, outreach and libraries on administrative matters that impact undergraduate education across the University. <http://undergrad.psu.edu/acue-members.html>.

College Representative:

- Mary Beth Rosson (Mary Beth will act as the IST representative in her role as Associate Dean for Graduate and Undergraduate Studies).

Revised: 7.9.14

Administrative Council on Multicultural Affairs (ACMA)

Administrative Area: Office of the Vice Provost for Educational Equity

Contact:

Office of the Vice Provost for Educational Equity (5-5906)

Description:

The ACMA will provide guidance on and coordination for administrative matters that impact minority student undergraduate and graduate education and related multicultural and diversity issues across the University, including advice pertaining to external constituencies.

College Representative:

- Jason Gines

Revised: 4.25.17

Advisory Committee for Graduate Education (ACGE)

Administrative Area: Graduate Education & Graduate School

Contact:

Graduate School (5-2516)

Description:

University-level committee of college administrators serves in an advisory role to the Dean of the Graduate School to discuss important issues facing graduate education internally and externally; share best practices; inform decisions regarding policies and procedures for graduate education, work collaboratively with the Graduate School to implement University-wide initiatives.

College Representative:

- Mary Beth Rosson (Mary Beth will act as the IST representative in her role as Associate Dean for Graduate and Undergraduate Studies).

Revised: 9.7.16

Exit Interview Officer (EIO)

Administrative Area: Office of the Provost

Contact:

Office of the Provost (3-7494)

IST Dean's Office (5-3528)

URL: <http://www.psu.edu/vpaa/exitinterview.htm>

Description:

The Exit Interview Officer (EIO) interviews all IST faculty members who are leaving the college. This interview is separate from the HR interview. The HR rep will share the departing faculty members' names with the EIO. The EIO will follow up accordingly. The College Ombudsperson serves as the Exit Interview Officer. Two-Year Term, Appointed by the Dean.

IST Exit Interview Officer:

Don Shemanski (2018-2019, 2019-2020)

Revised: 5.25.20

Faculty Governance Leader

Administrative Area: Faculty Senate Office

Contact:

Faculty Senate Office (3-0221)
IST Dean's Office (5-3528)

Description:

The Chair of IST's Faculty Council will serve as Faculty Governance Leader. The Faculty Governance Leader will convene faculty to discuss faculty-related matters and faculty governance-related matters. Two-Year Term, Appointed by Dean.

IST Faculty Governance Leader:

- TBA 2020-21, 2021/22)

Revised: 07.23.20

Faculty Senate Representatives

Administrative Area: Faculty Senate Office

Contact:

Faculty Senate Office (3-0221)
IST Office of Faculty Affairs (3-8833)

Description:

Represents the College of IST at Faculty Senate meetings. Primary Member – Four-Year Term
Alternate Member – Two-Year Term.

Membership:

Ed Glantz (2020 -2024)
David Fusco (2018-2022)
John Yen (2020 -2024) Replacing Andrea Tapia

Revised: 4.17.20

Graduate Council

Administrative Area: Graduate Education and Graduate School

Contact:

Graduate School (5-2516)
IST Office of Faculty Affairs (3-8833)

Description:

University-level committee that is responsible for all matters pertaining to Graduate Education and Graduate Research.
<http://www.gradsch.psu.edu/gradcouncil/> . Two-Year Term.

College Representative:

- Chao Chu (2020-2022)
- Dongwon Lee (2019-2021)
- Sarah Rajtmajer, (2019-2021) Alternate

Revised: 4.20.20 ~dmd

Graduate Council Committee on Fellowships and Awards

Administrative Area: Graduate Education and Graduate School

Contact:

Graduate School (5-2516)
IST Office of Faculty Affairs (3-8833)

Description:

University-level committee that reviews policies on awards; examine and judge applications for grants-in-aid, scholarships, and Graduate School Fellowships; and make recommendations to the Chair for awards.

<http://www.gradsch.psu.edu/gradcouncil/>

College Representative:

Carleen Maitland (2019-2021)– Appointed by the Dean.

Revised: 6.20.20

Graduate Council Subcommittee on Program Review and Evaluation

Administrative Area: Graduate Education and Graduate School

Contact:

Graduate School (5-2516)
IST Office of Faculty Affairs (3-8833)

Description:

One Graduate Faculty representative from each academic college and school of the University that offers graduate programs responsible for review of quality indicators of existing graduate programs, recommendations to the Dean of the Graduate School on those, and other activities authorized by the Programs and Courses Committee related to graduate program review and evaluation. The Dean, Associate Dean, and Director of Graduate Council Administration shall be *ex officio* members of this subcommittee.

College Representative:

Fred Fonseca (2020-2021)– Appointed by Dean

Revised: 6.20.20

Graduate Council Subcommittee on New and Revised Programs and Courses

Administrative Area: Graduate Education and Graduate School

Contact:

Graduate School (5-2516)
IST Office of Faculty Affairs (3-8833)

Description:

One Graduate Faculty representative from each academic college and school of the University that offers graduate programs responsible for evaluation and review of new and revised program and course proposals and for recommendations on those to the Committee on Programs and Courses. The Dean, Senior Associate Dean, and Director of Graduate Council Administration shall be *ex officio* members of this subcommittee.

College Representative:

Dinghao Wu (2020-2021) – Appointed by the Dean

Revised: 8.28.20

Millennium Scholars Program Internal Steering Committee

Administrative Area: Office of Vice Provost for Educational Equity

Contact:

Office of Vice Provost for Educational Equity (5-5906)

College Representative:

Mary Beth Rosson – Appointed by the Dean.

Revised: 9.6.16

Patent Review Committee

Administrative Area: Intellectual Property Office

Contact:

Intellectual Property Office (5-6277)

Description:

University-level committee responsible for reviewing patent applications, licensing, intellectual property, etc.

College Representative:

Prasenjit Mitra, Associate Dean for Research

5.25.18

Rock Ethics Institute Faculty Advisory Committee

Administrative Area: Rock Ethics Institute

Contact:

Rock Ethics Institute (3-8237)

Description:

Faculty Advisory Committee for Rock Ethics Institute

College Representative:

- Andrea Tapia – Appointed by the Dean.

Undergraduate Admissions Representatives Committee

Administrative Area: University Admissions Office

Contact:

University Admissions Office (5-5471)

Description:

University-level committee addressing matters involving undergraduate admissions. Membership appointed by Associate Dean for Undergraduate and Graduate Studies.

College Representative:

- Angela Miller

Revised 4.17.17

University Conduct Board

Administrative Area: Division of Student Affairs/Office of Judicial Affairs

Contact:

Office of Judicial Affairs (3-0342)

Description:

University-level committee that hears serious cases of student misconduct and makes decisions regarding student responsibility and appropriate sanctions. IST faculty member appointed by the Dean.

College Representative:

- Jake Graham

University Research Council

Administrative Area: Office of Senior Vice President of Research

Contact:

Office of Senior Vice President for Research (5-6332)

Description:

University-level council reporting to the Vice President of Research. Membership comprised primarily of Associate Deans for Research and Institute Directors. Meets quarterly.

College Representative:

- Prasenjit Mitra, Associate Dean for Research

College of Information Sciences and Technology

2019-2020 Dean' Committee Assignments

Academic Leadership Council (ALC)

Administrative Area: Office of the Executive Vice President and Provost

Contact:

Office of the Executive Vice President and Provost (5-2505)

Description:

The Academic Leadership Council functions under the authority of the President and provides advice and counsel to both the President and the Executive Vice President and Provost of the University. Council members also meet to exchange views and to discuss academic and administrative matters common to the colleges and related academic units of the University.

Centre for Security Research Education (CSRE)

Administrative Area: Penn State Law

Contact:

Penn State Law (814) 867-3411

Description:

Planning committee for new Security Center housed in Penn State Law.

Strategic Planning Oversight Committee

Administrative Area: Office of Planning and Assessment

Contact:

Office of Planning and Assessment (3-8721)

Description:

University strategic planning.

Transforming Education Steering Committee

Administrative Area: Office of the Vice President for Outreach and Vice Provost for Online Education

Contact:

Office of the Vice President for Outreach and Vice Provost for Online Education (3-8356)

Description:

The Digital Learning Steering Committee functions under the authority of the Vice President of Outreach and provides advice and counsel to the Vice President on academic and administrative matters common to the colleges and related academic units of the University in regard to Online Education.

University Health Sciences Council (UHSC)

Administrative Area: College of Medicine (Hershey)

Contact:

College of Medicine at Hershey (717) 531-8854

Description:

Penn State University's Health Sciences Council (UHSC) guides the strategic vision of the diverse biomedical and life science endeavors at the institution.

University Park Council of Academic Deans (UPCADs)

Administrative Area: Office of the Executive Vice President and Provost

Contact:

Office of the Executive Vice President and Provost (5-2505)

Description:

The UPCADs functions under the authority of the Executive Vice President and Provost and provides advice and counsel to the Executive Vice President on administrative matters common to the colleges and other related units at University Park.